



St Leo's Catholic College Use of Live Streaming Platform for Teaching & Learning Policy

OVERVIEW:

As part of the College's **Remote Learning Policy**, teachers will have access to a platform where they can deliver live-streamed lessons known as video conferencing. The use of such platforms becomes another resource that teachers have access to when forming quality teaching and learning content for students, and is used at the individual teacher's discretion.

The digital platform **Zoom Video Conferencing** (www.zoom.us) is accessible to all students via their DBB email address and password. This will provide all parties with an extra level of safety and security.

The aim of using a live streaming platform (such as Zoom) is to enhance dialogue, discussion and social connectivity between the teacher and students. This will ultimately lead to greater engagement and learning in an online learning environment.

GENERAL:

- The use of video live streaming is not mandatory for any lessons. It is simply another tool that is at the teacher's disposal
- This policy operates alongside the College **Acceptable Use of Technology**, **Remote Learning**, and **Student Behaviour** policies and protocols
- Within the video conferencing environment, students and teachers are to follow regular school procedures regarding behaviour and classroom participation
- Particular reference needs to be made to the fact that both students and teachers are bound by current Child Protection policies and requirements
- Due to the unknown nature of internet connectivity capability, there may be times where students will not be able to connect/access live video conferences. Therefore, any content that is delivered during these live sessions will be made available to all students after the session has ended. This will be made available by the subject teacher (where applicable) via the relevant Google Classroom page
- This policy is subject to regular review and modification where required

FOR TEACHERS:

- Teachers are not required to run classes using video conferencing. Video conferencing is an additional tool that can be used to assist student and teacher engagement and understanding in lessons



- If a lesson is delivered via live streaming, teachers will be required to record the video conferencing session. This recording will be archived and also placed on the relevant Google Classroom page so that it can be accessed at a later date by all students
- Staff are expected to wear professional dress when hosting a zoom session
- A video conferencing session is to follow regular school hours (8:00am - 4:00pm). Any after-hours live streaming is strictly prohibited
- The live streaming platform of choice is Zoom (<https://dbbcatholic.zoom.us/>). This provides the necessary security and functionality features such as the teacher hosts control of student audio, video, chat, breakout rooms and the recording of sessions

FOR STUDENTS:

- Students are required to conduct themselves in an appropriate manner whilst online. Such standards should mirror any 'on campus' lesson in a classroom
- During any live streaming sessions, students must be dressed in regular school uniform
- Students are to set themselves up in an open, comfortable space (**not bedroom or bathroom**) where they can be appropriately supervised (if available). This is to include an environment that has minimal noise and disruptions
- If a student's live streaming environment is deemed inappropriate by a teacher, they will have their webcam turned off for the session and subsequent follow-up may occur
- If a student is not able to attend a scheduled video conference, a message should be sent to the teacher informing them of their absence. Students are to catch up on any missed work
- Any inappropriate behaviour or conduct will be dealt with in accordance with current College policies and guidelines

SAFETY & REPORTING:

- Should any party participating in a video conference or chat room feel that inappropriate conduct has occurred, they are to report the incident immediately to Mr Daniel Petrie - College Deputy Principal - on daniel.petrie@dbb.catholic.edu.au
- All reports will be managed in the strictest of confidence