



STUDENT RETURN-TO-CAMPUS PROCEDURES

Term 2 2020



St Leo's CATHOLIC COLLEGE



From the Principal

Dear Parents, Caregivers and Students,

By the time you receive this publication, it will be 25 school days since our regular 'normal' classes. If you add in the Term One holidays and the weekends, it will be seven weeks since you were last at the College.

Who could have imagined this here in Australia, let alone around the entire planet?

The effects are also on just as big a scale. The loss of loved ones, many in lonely ways, the loss of income and the loss of certainty which will all take its toll not only for many years, but as I would imagine on our way of life for every single one of us.

We certainly have 'launched out into the deep', in so many ways!

The support from families, close friends, staff and even those who are there in the background – are all just as important as each other. This event gives life to the African proverb, "it takes a village to raise a child". I, as many of you have, also witnessed this in our society, but particularly here in the educational context. The partnership between students, parents/caregivers and staff is so important. The determination and attitude of our young people, the love and grit of the parents/caregivers and the adaptability and care from our College staff – all combine to continue to educate our young people in the love and care of Jesus, that we strive to give others in whatever way possible.

Welcome to Term Two and a new world. We will continue to step out into the deep, in so many different ways, whether that be in preparation for the HSC, studies in other years, being advocates for our young people and the never-ending love given, all in the spirit of togetherness.

Mr Anthony Gleeson

Our Mission

With Christ as our light, forming confident, competent Catholic-valued women and men of conscience, nourished within a loving, inclusive and welcoming community of grace.

Our Vision

To provide a passion-driven education of the whole person that is personalised, rigorous, innovative, dynamic and evangelising.



Acknowledgement of Country

We walk together in footsteps millennia old.

We acknowledge the Dharug and Guringai people as the traditional custodians of this land on which St Leo's Catholic College stands.

We pay respect to Elders past and present, the Keepers of the Dreaming. Their spirituality flows through all of Creation, reminding us that the land does not belong to us: we belong to the land.

Here in Wahroonga, we stand on Country on which the Guringai and Dharug people have performed age-old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of the region.





Travel to & from the College



- Parents are **encouraged to drop off and pick up** their daughter/son from school via the Windarra Cr and Woolcott Ave loop
- Students travelling on public transport should carry with them their **own supply of hand sanitiser** to use after touching communal surfaces
- **Due to current construction on the western side of the campus (old music rooms), both Unwin Rd and Yardley Ave gates are closed, and therefore students must enter the College via the Woolcott Ave gates** at the McAuley Administration Centre. Staff will provide supervision for the new route from Waitara Station to the College in the morning and return in the afternoon
- Students will be **dismissed at 3pm** to allow them to catch their train or bus on time. Students must follow instructions from staff as measures have been put in place to stem the flow of traffic to allow them to safely make their way through Woolcott Ave. To view the new route, please **see Page 9 of this document**
- Students in Year 12 who presently drive to school are requested to have **parked their cars no later than 8.00am**
- Year 12 students will be engaging in an additional class each day in their Senior Zone (as per the Remote Learning Daily Routine), and therefore will be **dismissed by 4.10pm** each afternoon

Arrival at the College



- Students are expected to be dressed in **full winter uniform**. Normal student grooming and dress standards apply
- Upon arrival at the College, students are expected to **make use of the hand sanitiser** station inside the College gates
- Ensure all **greetings are non-contact**
- Lockers are non-congregation spaces - visit and move off quickly
- The **canteen is closed** - students are to bring their own lunch, water and personal sanitiser where possible
- Areas for recreation before school will be:
 - The Aquinas Resource Centre
 - Xavier Court
 - Murru Mittigar
 - Chanel Way
- At the commencement of school at **8.25am**, students are to gather in the following areas:
 - Year 12 are to gather in Xavier Court
 - Additional Year Group/s are to gather on Chanel Way
- Students will be directed by the Leader of their Year to move to their learning spaces for the day
- Once in these learning spaces by **8.40am**, students will engage with their relevant zoom session for Mentor (Connection Zone)
- The relevant Leader of their Year will meet/direct their respective cohort
- Interchange Breaks (as per the Remote Learning Daily Routine):
 - Bathrooms
 - Chanel Way (Yrs 7-11)
 - Murru Mittigar (Year 12)
- Recess and Lunch Areas:
 - The Aquinas Resource Centre (All Year Groups)
 - Xavier Court (Only Year 12)
 - Murru Mittigar (Years 7-12)
 - Chanel Way (Years 7-11)
 - Donelly Oval (All Year Groups)



Saint
Mary of
the Cross
MacKillop



St Mary of the Cross MacKillop and her legacy are as unique as the kangaroo. Both hold their origin in Australia, both traversed the rugged outback where few dare to follow. Both can only move forwards, not backwards. Mary MacKillop's vision was to establish a teaching religious order to suit the specific needs of the poor across this vast continent. It was unheard of at the time and demonstrated both innovation and daring evangelisation. So the "kangaroo" becomes symbolic of Mary MacKillop's dream to care for the needy, blazing a trail where none had gone before. Her ability to endure the heat of persecution and drought of discommunication in pursuit of her Catholic vision 'boomeranged' far in Sainthood.

Along with Rev Julian Tenison Woods, Mary MacKillop began the Sisters of St Joseph of the Sacred Heart to bring her vision to life, namely establishing Catholic schools that would offer education to all in the community no matter



Learning Space Safety & Hygiene



- The College has implemented **Hygiene Stations** at strategic places throughout the College for hand sanitising. These stations will be located:
 - McAuley Centre – Reception
 - McAuley Centre – Gates
 - McAuley Centre – Sick Bay
 - Mary MacKillop Centre – 1st Floor Entrance
 - Mary MacKillop Centre – Ground Floor – Tennyson Wood Gallery
 - Mary MacKillop Centre – 2nd Floor – Rome Gallery
 - Mary MacKillop Centre – 2nd Floor – Edinburgh Gallery
 - Aquinas Resource Centre
 - Bakhita House – 1st Floor, South End
 - Staffroom Foyer – Theresa House
 - Founders Room (Staff Lunch room)
 - Chapel of Pope St Leo The Great
- **College Hygienist:**
A hygienist has been employed by the College to undertake hygienic cleaning. This is an initiative of the Diocese which will involve every school in the Broken Bay School System employing at least one dedicated School Hygienist, who will be responsible for enhanced cleaning and disinfecting work as part of our broader response to COVID-19
- The School Hygienist Program is aligned with the enhanced cleaning program initiated by the NSW Department of Education for public schools. The program (in conjunction with the series of other safety measures planned or already implemented in schools) will enable schools to reduce the risk of community transmission of COVID-19, as we carefully manage increased student attendance throughout Term 2

General Safety, Hygiene & Support



- **Cover your mouth and nose** when coughing. Sneeze into your elbow or a tissue, then place used tissues directly into the bin (specific bins provided in each learning space)
- **Wash your hands often** with soap and water, including before and after eating and after using the bathroom
- Use sanitisers provided at the **12 Hygiene Stations** across the campus
- Avoid touching your eyes, nose and mouth
- **Do not drink from bubblers** or share water bottles or food
- **Clean and disinfect frequently used objects** such as mobile phones, keys, wallets and computer keyboards
- **LEADER OF YEAR & COUNSELLOR SUPPORT:**
 - The 7-11 Year Leaders and College Counsellor are available via Xavier Court and throughout the day
 - The Year 12 Leaders and Leadership team are available via the Mary MacKillop Centre - Edinburgh Gallery

Social Distancing & Shared Spaces



- Utilise as much of the **playground space** as you can at break time.
- The Aquinas Resource Centre (Both Year Groups)
 - Xavier Court (Only Year 12)
 - Murru Mittigar (Years 7-12)
 - Chanel Way (Years 7-11)
 - Donnelly Oval (All Year Groups)
- The Aquinas Resource Centre will be **closely monitored** to ensure adequate spacing
- Take advantage of fine weather and **spend time outside** during breaks
- While engaging with teachers, students are to be respectful of the **1.5 m social distancing towards staff**





Student Illness



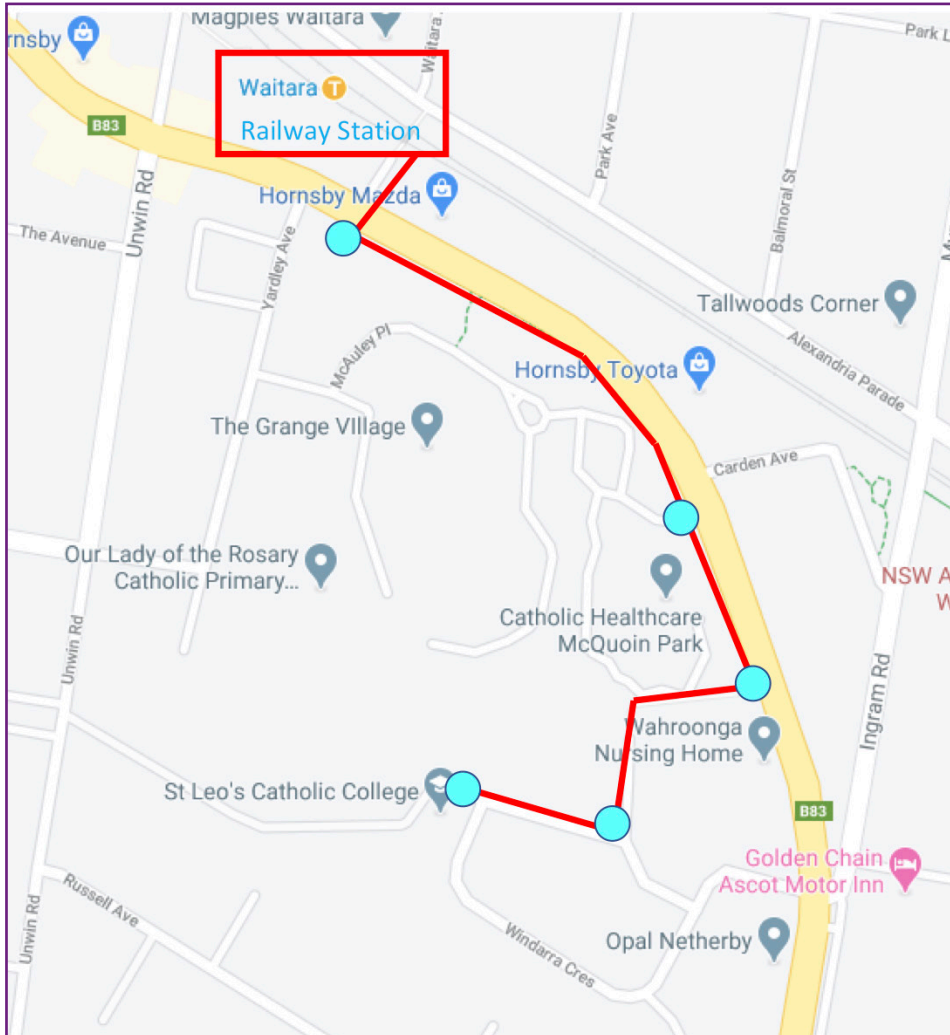
- **Do not** come to campus if you are generally unwell or showing any of the following symptoms:
- **Fever / Sore Throat / Fatigue / Difficulty Breathing/ Runny Nose**
- If, while on campus, you begin to feel unwell with any of the above symptoms, you will be sent to the sick bay. Please **present to Student Services** where you will be then led to Sick Bay
- Your temperature will then be taken with a digital forehead thermometer, and if you register a higher than normal temperature, your parents will be contacted to seek further medical advice

Project Genesis - Environmental Growth Domain Project



- Over the last two weeks, the 'Genesis' Environmental Growth Domain Projects were launched with Intake 2020 (Year 7) through to Year 10
- The College has now unveiled a [website dedicated to 'Project Genesis'](#) which provides a variety of resources to assist students with their individual projects
- While this project was developed during the Remote Learning Period, students are to **continue working on it** as the College progresses with its transition back to on on-campus learning
- At the conclusion of this project, students will be exhibiting their final products during an **Eco Learning Exhibition** later this year
- This project will be assessed and reported on in the Semester Two Reports for Intake 2020 (Year 7) to Year 10

New Walking Route from Waitara Station



New route from Waitara Station to the College campus (both morning and afternoon).



Placement of staff supervision

Steps:

- Cross the Pacific Highway safely under the guidance of staff member
- Follow the route designated in red
- Follow the guidance of the staff stationed at the driveway to Catholic Healthcare McQuoin Park
- Once you reach the end of Netherby St and enter Woolcott Ave, follow the instructions of the staff coordinating traffic

Daily Routine & Timetables

For students both on campus and at home, the following Remote Learning Daily Routine equally applies. Each Year Group timetable can also be found on the following pages.





St Leo's Catholic College

Remote Learning Daily Routine - Term 2 2020

MODEL 3
From Monday,
11 May

Connection Zone



Mentor:
8.40 - 8.50am

Zoom Session with Mentors:

- Prayer
- Social connection
- Pastoral Care
- Offer assistance

☐

**Daily Check-in
Survey:**
8.50 - 9.00am

Mentors will release a daily 'Check In' survey to mentees:

- Record attendance
- Wellbeing check in
- Goal setting for the day

☐

Interchange: 9.00 - 9.10am

Zoom Zone



Period 1:
9.10 - 10.00am

☐

Interchange: 10.00 - 10.10am

Period 2:
10.10 - 11.00am

Zoom session break out groups with teachers:

- Time for further discussion
- Unpacking what the content means
- Teachers explain what activities/work is required
- Opportunity for break out groups

☐

Recess: 11.00 - 11.20am

Work Zone



Period 3:
11.20 - 12.10pm

Students work independently on activities from daily Zoom Zone:

- Teachers available online for student questions
- Students to complete set work
- Work not completed becomes homework (no additional set)
- Learning Support available to students

Staff have this time to:

- Answer student questions
- Mark, provide feedback, communicate with parents/students

☐

Interchange: 12.10 - 12.20pm

Period 4:
12.20 - 1.10pm

Students work independently on activities from daily Zoom Zone:

- Teachers available online for student questions
- Students are to complete work set
- Work not completed becomes homework (no additional set)
- Learning Support available to students

Staff have this time to:

- Answer student questions
- Mark, provide feedback, communicate with parents/students

☐

Lunch: 1.10 - 1.50pm

Flexi Zone



Period 5:
1.50 - 3.00pm

Students work independently on activities of their choice from:

- Work that is incomplete from any subject
- Growth Domain Project
- ePortfolio
- Assessments

Staff have this time to:

- Mark, provide feedback, communicate with parents/students

☐

Interchange: 3.00 - 3.10pm

Senior Zone



Period 6:
3.10 - 4.10pm

Optional additional session for senior students:

- Opportunity to meet with teachers, work independently or in groups on activities, or complete work for any subject or project.

☐



St Leo's Catholic College

Venues from Mon 11 May (Week 3):
MON: ON CAMPUS
TUES-FRI: AT HOME

Intake 2020 Timetable - Term 2 2020 - WEEKS 3 & 4

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 3 Mon 11 - Fri 15 May	Religion <i>Venue: ON CAMPUS</i>	Growth Domain Project (Genesis) <i>Venue: at home</i>	Maths <i>Venue: at home</i>	Science <i>Venue: at home</i>	Visual Arts / Music <i>Venue: at home</i>
WEEK 4 Mon 18 - Fri 22 May	History <i>Venue: ON CAMPUS</i>	PDHPE <i>Venue: at home</i>	English <i>Venue: at home</i>	Growth Domain Project (Genesis) <i>Venue: at home</i>	Technology <i>Venue: at home</i>



St Leo's Catholic College

Venues from Mon 11 May (Week 3):
Week 3: on campus THURSDAY
Week 4: on campus FRIDAY

Year 8 Timetable - Term 2 2020 - WEEKS 3 & 4

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 3 Mon 11 - Fri 15 May	Science <i>Venue: at home</i>	Religion <i>Venue: at home</i>	Languages <i>Venue: at home</i>	Maths <i>Venue: ON CAMPUS</i>	Technology <i>Venue: at home</i>
WEEK 4 Mon 18 - Fri 22 May	Growth Domain Project (Genesis) <i>Venue: at home</i>	Geography <i>Venue: at home</i>	PDHPE <i>Venue: at home</i>	English <i>Venue: at home</i>	Visual Arts / Music <i>Venue: ON CAMPUS</i>



St Leo's Catholic College

Venues from Mon 11 May (Week 3):
Week 3: on campus FRIDAY
Week 4: on campus WEDNESDAY

Year 9 Timetable - Term 2 2020 - WEEKS 3 & 4

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 3 Mon 11 - Fri 15 May	Growth Domain Project (Genesis) <i>Venue: at home</i>	PDHPE <i>Venue: at home</i>	Growth Domain Project (Genesis) <i>Venue: at home</i>	Elective 1 Visual Arts Commerce 1 Food Technology 1 Dance, History PASS 1, ISTEM P&D Media <i>Venue: at home</i>	Maths <i>Venue: ON CAMPUS</i>
WEEK 4 Mon 18 - Fri 22 May	English <i>Venue: at home</i>	Religion <i>Venue: at home</i>	Elective 2 Commerce 2 Design & Tech Food Technology 2 IT Timber, Japanese Music, PASS 2 <i>Venue: ON CAMPUS</i>	Geography <i>Venue: at home</i>	Science <i>Venue: at home</i>



St Leo's Catholic College

Venues from Mon 11 May (Week 3):
Week 3: on campus WEDNESDAY
Week 4: on campus TUESDAY

Year 10 Timetable - Term 2 2020 - WEEKS 3 & 4

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 3 Mon 11 - Fri 15 May	Growth Domain Project (Genesis) <i>Venue: at home</i>	Science <i>Venue: at home</i>	English <i>Venue: ON CAMPUS</i>	Elective 2 Commerce 1 Dance Food Technology 1 History, Music PASS 2, ISTEM <i>Venue: at home</i>	History <i>Venue: at home</i>
WEEK 4 Mon 18 - Fri 22 May	PDHPE <i>Venue: at home</i>	Maths <i>Venue: ON CAMPUS</i>	Elective 1 Visual Arts Commerce 2 Drama Food Technology 2 IT Timber, PASS 1 <i>Venue: at home</i>	Religion <i>Venue: at home</i>	Growth Domain Project (Genesis) <i>Venue: at home</i>



St Leo's Catholic College

Venues from Mon 11 May (Week 3):
Week 3: on campus TUES & WED
Week 4: on campus WED & THUR

Year 11 Timetable - Term 2 2020 - WEEKS 3 & 4

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

WEEK

3

Mon 11 - Fri 15
May

Line 3

Business Studies 1
Economics, Music 2
English Extension
Child Studies
PVDI, SLR

Venue: at home

English

Venue:
ON CAMPUS

Line 2

Ancient History
CAFS 2, PDHPE 2
Engineering
Society & Culture
Maths Extension

Venue:
ON CAMPUS

**Wellbeing/
Flexi Learning
Zone**

Venue:
at home

Line 4

Biology 1
Business Studies 2
CAFS 1, Chemistry
Drama, Legal Studies
Construction
Hospitality

Venue: at home

WEEK

4

Mon 18 - Fri 22
May

Religion

Venue:
at home

Line 6

Visual Arts
Design & Tech
Modern History
Music 1, PDHPE 1
Hospitality

Venue: at home

Line 5

Investigating Science
Advanced Maths
Standard Maths

Venue:
ON CAMPUS

Line 7

Biology 2, Dance
Food Technology
IT Timber
Japanese, Physics

Venue:
ON CAMPUS

**Wellbeing/
Flexi Learning
Zone**

Venue:
at home



St Leo's Catholic College

Venue from Mon 11 May (Week 3):
ON CAMPUS

Year 12 Timetable - Term 2 2020 - WEEK 3

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 3 Mon 11 - Fri 15 May	Line 5 Visual Arts 1 Chemistry Maths Life Skills Standard Maths 1-1 Modern History	Line 2 Visual Arts 2 Business Studies 2 Dance Design & Tech IT Timber Maths Extension Advanced Maths 2 Standard Maths 2-1 & 2-4	Line 4 Biology 1 Drama Economics Legal Studies Society & Culture Hospitality 1	Line 7 English Extension English Extension 2 Maths Extension 1 Maths Extension 2	Religion
Period 6	-	English	-	Line 6 Ancient History Business Studies CAFS Engineering Advanced Maths Standard Maths Music PDHPE	Line 1 Biology CAFS Food Technology Modern History PDHPE Physics Construction Hospitality



St Leo's Catholic College

Venue from Mon 11 May (Week 3):
ON CAMPUS

Year 12 Timetable - Term 2 2020 - WEEK 4

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 4 Mon 18 - Fri 22 May	Wellbeing/ Flexi Learning Zone	English	Wellbeing/ Flexi Learning Zone	Line 6 Ancient History Business Studies 1 CAFS 1 Engineering Advanced Maths 1 Standard Maths 3 Music, PDHPE 2	Line 1 Biology 2 CAFS 2 Food Technology Modern History PDHPE 1, Physics Construction Hospitality 2
Period 6	Line 5 Visual Arts Chemistry Maths Modern History	Line 2 Visual Arts Business Studies Design & Tech Dance, IT Timber Maths Extension Advanced Maths Standard Maths	Line 4 Biology Drama Economics Legal Studies Society & Culture Hospitality	Line 7 English Extension Maths Extension English Extension 2 Maths Extension 2	Religion